

**GOVERNMENT OF INDIA**  
**ARMED FORCES TRIBUNAL, PRINCIPAL BENCH**

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West Block -VIII  
Sector-1, R.K.Puram  
New Delhi - 110066

F. No. 2(17)/2013/Rect/AFT (PB)/Adm-1

12 Oct, 2017

**VACANCY CIRCULAR**

Applications are invited for filling up the following posts in the Armed Forces Tribunal, Principal Bench, New Delhi on deputation initially for a period of one year and extendable as per DoP&T orders/on re-employment on contract basis for a period of one year from the candidates who fulfill the following eligibility conditions: -

| Name of Post in Pay Band  | No. of Post | Eligibility Conditions   |
|---|-------------|--|
| Deputy Registrar<br><br>General Central Service Group 'A' Gazetted Non-Ministerial<br><br>(Pay Band-3<br>Rs. 15600-39100<br>+ GP-Rs. 6600)<br>(Pre-revised)<br><br>PAY MATRIX LEVEL - 11<br>(Rs 67700-208700) | 01          | 1. In case of deputation :<br>(A) Officers of the Central Government or State Government or Supreme Court or High Court or District Courts or Statutory/Autonomous bodies having pensionary benefits :<br><br>(i) holding analogous post on regular basis in the parent cadre or Department; or<br><br>(ii) with five years regular service in the parent cadre or Department in post in Pay Band-3; Rs.15600-39100 and Grade Pay Rs.5400( Pre revised), Pay Matrix Level- 10 ; or<br><br>(iii) with six years regular service in the parent cadre or Department in post in Pay Band-2, Rs. 9300-34800 and Grade Pay Rs 4800 (Pre revised), Pay Matrix Level- 8 ; and<br><br>(vi) with seven years regular service in the parent cadre or Department in post in Pay Band-2; Rs.9300-34800 and Grade Pay Rs. 4600 (Pre revised), Pay Matrix Level- 7; and<br><br>(B) having five years of experience in personnel and Administrative or Judicial work<br><br>Desirable: Possessing a degree in law from recognized University or equivalent.<br><br>3. In case of re-employment :<br>With qualifications and experience similar to deputationists |

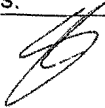
THE HIGH COURT OF DELHI  
(Judicial Receipt Section)  
23 OCT 2017  
Diary No. 26512

GENERAL RECEIPT  
High Court of Delhi  
24 OCT 2017  
Receipt No. 2952

\* Application made only for re-employment basis will be forwarded to the quarter concerned.

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|--|-----------|--|
| <p><b>Deputy Director (Documentation)</b></p> <p>General Central Service Group (A) Gazetted (Non-Ministerial)</p> <p>(Pay Band-3)<br/>Rs. 15600-39100/- + GP – Rs. 6600/- (Pre-revised)</p> <p>PAY MATRIX LEVEL - 11 (Rs 67700-208700)</p> | <p>01</p> | <p>1. <b>In case of deputation :</b><br/>Officers under Central Government or State Government or Supreme Court or High Court or District Courts or Statutory/ Autonomous bodies having pensionary benefits :</p> <p>(a) holding<br/>(i) analogous post on regular basis in the parent cadre or department: or<br/>(ii) with five years regular service in the parent cadre or Department in posts in Pay Band -3 Rs. 15600-39100 and Grade Pay 5400/-(Pre-revised) Pay Matrix Level- 10: or<br/>(iii) with Six years regular service in the parent cadre or Department in posts in Pay Band -2 Rs. 9300-34800 and Grade Pay 4800/-(Pre-revised) Pay Matrix Level -8 : or<br/>(iv) with seven years regular service in the parent cadre or Department in posts in Pay Band -2 Rs. 9300-34800 and Grade Pay 4600/- (Pre-revised) Pay Matrix Level-7: or</p> <p>(b) (i) possessing the following educational, qualifications, namely :</p> <p><b>Essential:</b> Degree of a recognized University or equivalent.</p> <p><b>Desirable :</b> Degree in Law; and</p> <p>(ii) Having five years professional experience in a library under Central Government or State Government or Autonomous or Statutory organisation or Public Sector Unit or University or recognised research institution or educational institution.</p> <p>2. <b>In case of re-employment :</b><br/>With qualifications and experience similar to deputationists.</p> |
| <p><b>Principal Private Secretary</b></p> <p>General Central Service Group (A) Gazetted (Ministerial)</p> <p>(Pay Band-3)<br/>Rs. 15600-39100/- + GP – Rs. 6600/- (Pre-revised)</p> <p>PAY MATRIX LEVEL - 11 (Rs 67700-208700)</p>         | <p>02</p> | <p>1. <b>In case of deputation/absorption :</b><br/>Stenographers in Central Government or State Government or Supreme Court or High Court or District Courts or Statutory/ Autonomous bodies having pensionary benefits :<br/>(a) holding analogous post on regular basis in the parent cadre or department; or<br/>(b) with six years regular service in the parent cadre or Department in posts in Pay Band -2 Rs 9300 – 34800 Grade Pay – 4800/-(Pre-revised) Pay Matrix Level-8, or<br/>(c) with seven years in regular service in the parent cadre or Department in posts in Pay Band- 2 Rs 9300 – 34800 Grade Pay – 4600/-(Pre-revised) Pay Matrix Level-7 or</p> <p><b>Desirable:</b> Knowledge in computer operation. Preference shall be given to persons having LLB Degree.</p> <p>2. <b>In case of re-employment :</b><br/>With qualifications and experience similar to deputationists.</p>   |

| Name of Post in Pay Band  | No. of Post | Eligibility Conditions  |
|---|-------------|---|
| <p><b>Section Officer / Tribunal Officer</b></p> <p>General Central Service Group B Gazetted ( Non Ministerial)</p> <p>(Pay Band-2)<br/>Rs. 9300-34800/- +GP-Rs. 4600/- (Pre-revised)</p> <p>PAY MATRIX LEVEL - 7<br/>(Rs 44900-142400)</p> | 01          | <p><b>1. In case of deputation/absorption :</b><br/>Persons working under Central Government or State Government or Supreme Court or High Court or Subordinate Courts or Statutory/Autonomous bodies having pensionary benefits.</p> <p>(a) Holding<br/>(i) analogous post on regular basis ; or<br/>(ii) post in Pay Band-2 Rs. 9300-34800 Grade Pay Rs 4200/- (Pre-revised) Pay Matrix Level-6 with five years regular service in the grade; and</p> <p>(b) (i) Possessing the educational qualifications:<br/><b>Essential:</b> Degree of a recognised University or equivalent.<br/><b>Desirable :</b> Degree in Law; and<br/>(ii) Having two years experience in personnel, administrative or judicial work.</p> <p><b>2. In case of re-employment :</b><br/>With qualifications and experience similar to deputationists.</p> |
| <p><b>Assistant</b></p> <p>General Central Service Group B Non-Gazetted Ministerial</p> <p>(Pay Band-2)<br/>Rs. 9300-34800 + GP – Rs. 4200 (Pre-revised)</p> <p>PAY MATRIX LEVEL - 6<br/>(Rs 35400-112400)</p>                              | 01          | <p><b>1. In case of deputation :</b><br/>(A) (i) Officials working under Central Government or State Government or Supreme Court or High Court or Subordinate Courts or Statutory/Autonomous bodies having pensionary benefits holding analogous post on regular basis; or<br/>(ii) Upper Division Clerks in Pay Band-1 Rs 5200-20200 Grade Pay Rs.2400 (Pre-revised) Pay Matrix Level-4 with 10 years regular service in the grade in Central Government or State Government or Supreme Court or High Court or Subordinate Courts.</p> <p>(B) (i) Possessing Degree from recognised University; and<br/>(ii) having two years experience in establishment, administration or Accounts.</p> <p><b>2. In case of re-employment :</b><br/>With qualifications and experience similar to deputationists.</p>                           |



| Name of Post in Pay Band  | No. of Post | Eligibility Conditions   |
|---|-------------|--|
| <p>Tribunal Master/<br/>(Steno Grade-I)</p> <p>General Central Service Group 'B' Non Gazetted Ministerial</p> <p>(Pay Band-2)<br/>Rs. 9300-34800 + GP – Rs. 4200 (Pre-revised)</p> <p>PAY MATRIX LEVEL - 6 (Rs.35400-112400)</p>      | 03          | <p>1. <b>In case of deputation :</b><br/>Stenographers of the Central Government or Armed Forces or State Government or Supreme Court or High Court or District Courts or Statutory/Autonomous bodies having pensionary benefits holding :-</p> <p>(i) the analogous post ;or</p> <p>(ii) post in the grade of Pay Band -1 Rs.5200-20200 Grade Pay Rs.2400 (Pre-revised) Pay Matrix Level 4.with ten years regular service in the grade.</p> <p>2. <b>In case of re-employment :</b></p> <p>With qualifications and experience similar to deputationists.</p>  |
| <p>Lower Division Clerk -cum-Hindi Typist LDC)</p> <p>General Central Service Group 'C' Non Gazetted, Ministerial (Pay Band-1)</p> <p>Rs. 5200-20200/- + GP Rs. 1900/- (Pre-revised)</p> <p>PAY MATRIX LEVEL - 2 (Rs 19900-63200)</p> | 06          | <p>1. <b>In case of Deputation :</b><br/>Officials possessing the qualifications prescribed for direct recruitment and holding analogous posts on regular basis in the Central Government or State Government or Tribunals or Commissions or Statutory Bodies or Courts :-</p> <p><b>Essential</b></p> <p>(a) 12<sup>th</sup> class pass or equivalent qualification from a recognised Board or University;</p> <p>(b) A typing speed of 35 words per minute in English or 30 words per minute in Hindi on computer (35 words per minute and 30 words per minute correspond to 10500 Key Depression per Hour/9000 Key Depression Per Hour on an average of 05 Key depressions for each word). (Time allowed -10 minutes).</p> <p>(iii) Computer training courses of at least six months duration.</p> <p><b>Desirable:</b> Graduate from a recognised university.</p> <p><b>For Ex-servicemen: Deputation/re-employment :-</b><br/>The Armed Forces personnel due to retire or who are to be transferred to reserve within a period of one year and having the requisite experience and qualifications prescribed shall also be considered, who shall, if selected, be given deputation terms up to the date on which they are due for release from the Armed Forces, and thereafter they may be continued on re-employment</p> <p>2. <b>In case of re-employment :</b></p> <p>With qualifications and experience similar to deputationists.</p> |

| Name of Post in Pay Band  | No. of Post | Eligibility-Conditions   |
|---|-------------|--|
| <p>Multi Tasking Staff (Peon-cum-helper)</p> <p>General Central Service, Group 'C', Non-Gazatted, Non-Ministrial</p> <p>(Pay Band-1)<br/>Rs 5200-20200 + GP of Rs 1800/- (Pre-revised)</p> <p>PAY MATRIX LEVEL - 1 (Rs 18000-56900)</p> | 02          | <p><b>1. In case of deputation /absorption :</b> Persons holding analogous posts in Central Government or State Governments or Tribunals or Commissions or Statutory Bodies or Courts;</p> <p><b><u>Essential</u></b></p> <p>(a) 10<sup>th</sup> Standard pass or equivalent from a recognised Board.</p> <p><b>Desirable:</b> - Training in Basic and Refresher Courses in Home Guards and Civil Defence.</p> <p><b>For Ex-servicemen: Deputation/re-employment :-</b><br/>The Armed Forces personnel due to retire or who are to be transferred to reserve within a period of one year and having the requisite experience and qualifications prescribed shall also be considered, who shall, if selected, be given deputation terms up to the date on which they are due for release from the Armed Forces, and thereafter they may be continued on re-employment.</p> <p><b>2. In case of re-employment :</b></p> <p>With qualifications and experience similar to deputationists.</p> |
| Name of Post in Pay Band  | No. of Post | Eligibility Conditions   |
| <p><b>STAFF CAR DRIVER</b></p> <p>General Central Service Group 'C' Non- Gazatted Non-Ministerial</p> <p>(PB-1 Rs.5200-20200 + GP Rs.1900) (Pre-revised)</p> <p>PAY MATRIX LEVEL - 2 (Rs.19900-63200)</p>                               | 01          | <p><b>1. In case of deputation /absorption :</b> On the results of a test in driving, designed to adjudge suitability for the post with reference to the standards of competence considered essential in drivers of staff cars from amongst;</p> <p>(a) persons holding analogous posts of staff car drivers in Ministries or Departments of the Central Government or State Governments or Tribunals or Commissions or Statutory Bodies or Courts on regular basis. Or</p> <p>(b) regular Despatch Riders (Group 'C') in the pay band -1 Rs 5200-20200 with grade pay of Rs 1900 who possessing a valid Driving Licence for Motor Cars; or</p> <p>(c) regular Group 'C' employees in the payd band -1 Rs 5200-20200 plus grade pay of Rs 1800, with three years experience of the Central Government or Stare Government or Tribunals or Commissions or statutory bodies or courts located where the concerned Bench of the Tribunal is functioning.</p>                                  |

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|  |  | <p><b>Essential –</b></p> <p>(i) 10<sup>th</sup> standard pass or equivalent of any recognised Board.</p> <p>(ii) Experience of driving a motorcar for at least three years.</p> <p>(iii) Possessing a valid driving licence for motorcars.</p> <p>(iv) Knowledge of motor mechanism (should be able to remove minor-defects in vehicle).</p> <p><b>Desirable:</b> Three years service as Home Guard or Civil Volunteers.</p> <p><b>For Ex-servicemen:</b> Deputation/re-employment - The Armed Forces personnel due to retire or who are to be transferred to reserve within a period of one year and having the requisite experience and qualifications prescribed shall also be considered, who shall, if selected, be given deputation terms up to the date on which they are due for release from the Armed Forces, and thereafter they may be continued on re-employment.</p> <p>2. <b>In case of re-employment :</b><br/>With qualifications and experience similar to deputationists.</p> |
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2. The Pay & Allowances and other terms and conditions of the officer/official selected on deputation will be governed in accordance with DOP&T O.M No. 6/8/2009-Estt. (Pay-II) dated 17.06.2010, O.M even number dated 22 Apr, 2016, and O.M No 3/3/2016-Estt. (Pay II) dated 01.05.2017.

3. **Age Limit.**


- (a) **Deputation.** The maximum age limit for appointment on deputation shall not be exceeding 56 years as on the closing date of receipt of applications.
- (b) **Re-employment on contract basis.** The maximum age limit for re-employment on contract basis is 64 years.

4. Please note that:-

- (a) Applications received after the last date will not be entertained.
- (b) Applications for deputation will have to be routed through their parent departments.
- (c) Applications for one year on re-employment on contract basis only from retired Central/State Govt. /Court Staff/Tribunals/Statutory bodies and Autonomous Bodies will be considered.
- (d) Candidate can only apply for one post. If applied for more than one post applications shall automatically be treated as cancelled for all the posts.



5. Number of vacancies may vary and filling up of the post(s) is at the discretion of the Competent Authority.
6. (a) The departmental officers in the feeder grade who are in direct line of promotion, shall not be eligible for consideration for appointment on deputation. Similarly, a deputationist in the Armed Forces Tribunal shall not be eligible for consideration for appointment by promotion channel.
- (b) The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organization or Department of the Central Government shall not ordinarily exceed three years. The maximum age limit for appointment by deputation shall not exceed 56 years as on the closing date of receipt of application.
7. The application(s) in the prescribed Performa (Annexure I) from eligible officers/officials who can be spared on deputation in the event of their selection may be forwarded by the Departments to the Principal Registrar, Armed Forces Tribunal, Principal Bench, Block- VIII, Sector-1, RK Puram, New Delhi - 110066 by **13 November, 2017 (1700hrs)** along with photo copies of the Annual Confidential Reports for the last five years and vigilance clearance certificate.
8. The applications in the prescribed Performa (Annexure II) from retired persons for re-employment on contract basis may be sent directly to the Principal Registrar, Armed Forces Tribunal, Principal Bench, Block- VIII, Sector-1, RK Puram, New Delhi - 110066 by **13 November, 2017 (1700hrs)** along with relevant documents i.e. PPO, education certificates discharge book etc where applicable.

  
(S. Chatterjee), 10.11  
Assistant Registrar

**Enclosure:** Annexure- I & II.

**Distribution:-**

1. All Ministries and Department of Govt. of India.
2. The Principal Secretary, General Administration Department, Govt. of NCT of Delhi.
3. Directorate General Resettlement, R.K. Puram, New Delhi - 110066.
4. The District Judge-1 & Sessions Judge, Tis Hazari Court, Delhi.
5. The Secretary General, Supreme Court of India, Tilak Marg, New Delhi.
6. The Registrar General, High Court of Delhi, Sher Shah Marg, New Delhi.
7. The Secretary General, National Human Rights Commission, New Delhi.
8. The Principal Registrar, Central Administrative Tribunal, New Delhi.
9. Armed Forces Tribunal Website - In-charge.
10. Guard File.

BIO-DATA PROFORMA

- 1. Post applied for :
- 2. Name (in capital letters) :
- 3. Whether belongs to SC/ST category :
- 4. Age and date of birth :
- 5. Present Pay Band with Grade Pay :
- 6. Present designation & Ministry/ department along with date of appointment to the grade :
- 7. Post held substantively and date of regular appointment in that Pay Band/Grade Pay :
- 8. Educational Qualifications :
- 9. Training/Experience, if any :
- 10. Any other special qualification or experience :
- 11. Date of return from the last deputation, if any :
- 12. Residential Address :
- 13. Contact number :
- 14. Any other information :
- Signature :
- Date :
- Section/Place of Posting :
- Tele No :

Through

Controlling Officer

Please enclose copy of certificates where applicable.





BIO-DATA PROFORMA

1. Post applied for :
2. Name (in capital letters) :
3. Whether belongs to SC/ST Category :
4. Age and date of birth :
5. Date of joining service & retired :
6. Designation & Ministry/Department which retired. :
7. Date of appointment to the grade which retired : with Band /Grade Pay.
8. Pay Band with Grade Pay which retired :
9. PPO No and date :
10. Educational Qualification :
11. Training/Experience if any :
  
12. Any other special qualification or experience :
  
  
13. Residential Address :
  
  
14. Contract No :
  
15. Any other information :

Signature of the candidate  
Date :

