

HIGH COURT OF DELHI : NEW DELHI

It is proposed to engage a few Data Entry Operators on purely 'contract basis' on a consolidated salary of Rs. 12,000/- per month with the condition that the selected candidates will have no right to claim regular/ continuing service as Data Entry Operator, in this Court. The candidates should have the following qualifications:-

ESSENTIAL QUALIFICATIONS:

1. The candidate should be a Graduate.
2. The candidate should have a minimum typing speed of 35 w p m. in English.
3. The candidate should be conversant with MS-office (Word, Excel, Power-point presentation), Internet surfing and e-mail. Preference will be given to candidates having 'O' Level Certificate.
4. The candidate should have one year's experience.

Interested Indian Nationals may attend walk-in-interview in High Court of Delhi in the room of Mr. Girish Sharma, Registrar (Computerization), Extension Block, 1st Floor, High Court of Delhi, Sher Shah Road, New Delhi on 11.08.2012 (Saturday) alongwith an application giving the necessary particulars i.e. (1) Name of the candidate, (2) Father's Name, (3) Postal Address for correspondence with telephone number, if any, (4) Permanent address, (5) Date of Birth (as recorded in the matriculation certificate), (6) Age as on 11.2012, (7) Educational and Technical Qualification, (8) Experience, (9) Whether member of Scheduled Caste/ Schedules Tribes/ Other Backward Classes with two recent passport size photographs duly attested by a Gazetted officer. The applications should be accompanied by attested copies of certificates in regard to date of birth, qualifications and experience. Interested candidates shall report for interview between 10 A.M. to 1 P.M. on the above date.

No TA/ DA will be paid to the candidates.

Sd/-
(V.P. Vaish)
Registrar General